



CHENAB VALLEY POWER PROJECTS [P] LIMITED
[A Joint Venture of NHPC Limited (A Govt. of India Enterprise) JKSPDC (A Govt. of J&K Undertaking) and PTC India Ltd]
Regd. Office: CVPPPL Corporate Office, Chenab Jal Shakti Bhavan, Opposite Saraswati Dham, Rail
Head Complex, Jammu -180012 (J&K).
(CIN: U40105JK2011PTC003321)

Advertisement No: CVPPPL/HR/Rectt/2019/01

**RECRUITMENT FOR FILLING UP VACANCIES OF TRAINEE OFFICER (FINANCE)
AND SUPERVISOR (SURVEY)**

Chenab Valley Power Projects [P] Limited (CVPPPL), a Joint Venture Company of NHPC Limited, JKSPDC Limited and PTC (India) Limited formed for the execution of Pakal Dul, Kiru, Kwar and Dul Hasti (Phase-II) Hydroelectric Projects in Chenab River Basin, Distt. Kishtwar (J&K) with an aggregate capacity of 2714 MW intends to recruit Trainee Officers (Finance) and Supervisors (Survey) and for its Project sites as per following details:

Post details, Vacancies and eligibility criteria:

Post Code	Name of the Post and Grade	Positions			Total	Scale of pay (Rs.) (IDA)	Maximum Age as on 01/05/2019
		UR	SC	OBC (NCL)			
1	Trainee Officer (Finance)/ E1	1	1	-	2	40000-3%-140000 (Revised)	40 years
2	Supervisor (Survey)/ S1	2	-	1	3	14000-3%-41100 (Pre-Revised)	

Abbreviations: UR – Unreserved; SC – Scheduled Caste; ST – Scheduled Tribe; OBC (NCL) – Other Backward Class (Non-Creamy layer).

Minimum Age:

Minimum age criteria is 18 Years for applying for the aforesaid position.

Qualifying Marks:

Candidates should have secured at least marks as mentioned under to apply for aforesaid posts:

Category	Marks (in %) for Supervisor (Survey)
General/OBC	60% marks or equivalent grade in the qualifying course recognized by Indian University/Government recognised Institution.
SC/ST/PWD	50% marks or equivalent grade in the qualifying course recognized by Indian University/Government recognised Institution.
Candidates belonging to PAFs*	55% marks or equivalent grade in the qualifying course recognized by Indian University/Government recognised Institution for the candidates belong to the Project(s) Affected Family (PAF) of CVPPPL.

* Candidates belonging to Project Affected Families have to produce a certification issued by the concerned state authority that "Sh./Ms. _____" belongs to family affected by the Project(s) of CVPPPL.

Category	Marks / Percentage for Trainee Officer (Finance)
General/OBC, SC / ST / PWD, Candidates belonging to PAFs	Qualified CA/ICWA/CMA

Eligibility Criteria

Candidates, intending to apply should ensure that they fulfil the minimum eligibility criteria specified by CVPPPL. Please note that the eligibility criteria specified herein are the required criteria for applying for the post. Required documents/certificates with regard to Age, Educational Qualification, Category etc. need to be uploaded along with the application. Candidates must necessarily produce the relevant documents as stipulated hereunder (in original) along with a photocopy thereof, in support of their eligibility as indicated in the advertisement during the scrutiny process before interview. Please note that no change in the application will be permitted after registration.

Merely applying for post and appearing for written test and being shortlisted in the subsequent Interview process does not imply that a candidate is empanelled for appointment in CVPPPL. Final merit list for appointment will be prepared based on number of vacancies and marks secured in Written Test and Interview.

Qualification			
Sl.	Name of the Post	Essential Educational Qualification	Experience
1	<i>Trainee Officer (Finance) / E1</i>	Graduate with CA from Institute of Chartered Accountants of India /ICWA or CMA from Institute of Cost Accountants of India (formerly known as ICWAI).	-
2	<i>Supervisor (Survey) / S-1</i>	Full time regular 3 years Diploma in Survey / Survey (Engineering) from Government / Government recognised institution.	Candidates having experience shall be given preference.

Note:

- Where CGPA / OGPA is awarded, the same should be converted into equivalent percentage and the criteria/formula of conversion should be provided.
- Name of qualification, specialization should be clearly indicated on the marks sheet / certificate; or a certificate to this effect should be produced from respective University / Institute; without which the qualification shall not be considered.

Career Growth:

Career Growth of the candidates shall be governed as per the extent of Promotion Policy of CVPPPL. However, candidates (TO-Finance) inducted in E-1 grade in the pay scale of 40000-3%-140000 (IDA)-Revised, shall be under Training period for one year which may be extended if required, as per the extent of Company Rules. On successful completion of the training period of 01 (one) year, the executive shall be placed as Officer in E-2 grade in the pay scale of 50000-3%-150000 (IDA)-Revised, with probation period of one year which may be extended, if required, as per the extent of Company Rules.

Candidates (Supervisor-Survey), inducted in S-1 grade in the pay scale of 14000-3%-41100 (IDA) Pre-Revised, shall be on probation for one year which may be extended, if required, as per the rules of the Company.

Compensation package:

The Compensation package includes Basic Pay, Dearness Allowance on IDA pattern, Perquisites and Allowance as per Cafeteria Allowance, Company Quarters or HRA, PF, Gratuity, Group Personal Accident Insurance, Group Medclaim, Social Security etc.

Service Agreement Bond (For Trainee Officer-Finance only):

Selected Trainee Officers (Finance) will have to execute a **Service Agreement Bond** to serve the Company for a period of 04 years including the period spent as Trainee as shown under:

Category	Amount (in Rs.)	Amount (in words)
General	₹ 1.25 Lacs	One Lac Twenty-Five Thousand only
SC	₹ 75,000/-	Seventy-Five Thousand only

In addition, selected candidates will also be required to furnish a **Surety Bond** to be executed on non-judicial stamp paper of requisite value.

Selection Process:

The selection process for recruitment for the post mentioned above will be as follows:

- The selection process for the post will consist of Written Test and Interview.
- The candidates who qualify in the Written test and stand high on merit will be called for interview.

Reservation and Relaxation:

The reservation and relaxation shall be as per Government of India Norms & Directives:

Reservation:

1. Reservation for OBC category is meant only for OBC candidates coming under **Non-Creamy Layer (NCL)** and shall be as per Government guidelines.
2. The physically challenged candidates are required to furnish duly stamped Medical certificate in relation to their disability from Government Hospital or Medical Board attached to Special Employment Exchange for the Handicapped. The person with degree of disability of minimum 40% and above shall only be eligible for the benefit of PwD.

Relaxation:

In addition to the maximum age prescribed for a post, candidates shall be entitled for age relaxation as prescribed below:

Sl. No.	Category	Age Relaxation
1	Scheduled Caste/Scheduled Tribe	5 years
2	Other Backward Class (Non-Creamy Layer)	3 years
3	Persons with Disability (PwD)	10 years
4	Ex-Serviceman	5 years
5	Persons ordinarily domiciled in the State of Jammu and Kashmir during the period 1.1.1980 to 31.12.1989)*	5 years

* Any applicant intending to avail of the relaxation under this category shall have to submit a certificate from the District Magistrate within whose jurisdiction she/he had ordinarily resided or any other authority designated in this behalf by the Govt. of Jammu & Kashmir to the effect that she/he had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 01.01.1980 – 31.12.1989.

NOTE:

- i) Candidates seeking age relaxation will be required to submit copies of necessary certificate(s) at the time of Interview/ Document Verification and at any subsequent stage of the recruitment process as required by CVPPPL.
- ii) OBC certificate should be issued on or after **01/03/2019** with clear mention about creamy layer / Non – Creamy layer status.
- iii) Candidates belonging to OBC category but coming under Creamy layer are not entitled to the benefits of OBC reservation. They should indicate their category as Unreserved while filling online application.

Written Examination

The structure of the written examination will be as follows:

Sl. No.	Name of test (not in actual order of presentation)	Total Questions	Total Marks	Type of Test
1	Professional Knowledge	140	140	Objective
2	Quantitative Aptitude / Numerical Ability, Data interpretation, English Language (Comprehension etc.)	30	30	Objective
3	Reasoning Verbal, Non-verbal	15	15	Objective
4	General Awareness	15	15	Objective
	Grand Total	200	200	

CVPPPL reserves the right to modify the structure of the examination which will be intimated through its website. The question paper shall be set in bilingual language i.e English and Hindi only. In case of any typographical error in Hindi, the English version of the question shall be considered as valid. Please note that candidates will not be permitted to appear for the written examination without the following documents:

1. *Valid Admit Card.*
2. *Photo-identity proof in original bearing the same name as it appears on the Admit Card/ Application Form.*

Marking for Wrong Answers

All questions shall carry equal marks (1) with 1/3 negative marking for each wrong or multiple answer. If a question is left blank, i.e. no answer is marked by the candidate, there will be no deduction for that question.

Cut-off Score

Candidates shall be shortlisted for Interview in the ratio of maximum 1:5 and also keeping in view the provisions of CVPPPL Promoters Agreement. A candidate sufficiently high in the merit shall be shortlisted for subsequent appointment process/interview.

The weightage (ratio) of written examination and Interview will be 80:20. The combined final scores of candidates shall be arrived at on the basis of total scores obtained by the candidates in written Exam and Interview.

The interview shall be qualifying in nature and as such candidates shall have to score minimum qualifying marks so as to stand eligible for the final selection.

Examination Centres

- The Written examination will be held at **Jammu** and **Kolkata** centres. CVPPPL, however, reserves the right to cancel any of the Examination Centres and/ or add some other centres, at its discretion, depending upon the response, administrative feasibility, etc.
- Candidate will appear for the Examination at an Examination Centre at his/her own risk and expenses and will not be responsible for any injury or losses etc. of any nature.
- Any misbehaviour in the examination hall may result in cancellation of candidature/ disqualification from the exams.

Personal Interview / Document Verification (To be conducted at Jammu)

The document verification will be carried out before Interview at CVPPPL CO, Jammu. The time & date of Interview will be informed to the shortlisted candidates in the call letter. Candidates are required to download their Interview call letters from authorised website www.cvppindia.com. Please note that any request regarding change in date of Interview will not be entertained. However, the Company reserves the right to change the date/ time/ etc. of Interview or hold supplementary process for particular date / session / centre / set of candidates at its discretion, under unforeseen circumstances, if any.

List of Documents to be produced at the time of Interview/Document Verification:

The following documents in original together with a self-attested photocopy in support of the candidate 's eligibility and identity are to be invariably submitted at the time of Interview/Document Verification failing which the candidate may not be permitted to appear for the Interview/ Document Verification.

- Valid Interview Call Letter to be downloaded by the candidate. Link will be provided on website and intimated to the candidate via E-mail or SMS.
- Valid system generated printout of the online application form registered for written examination.
- Proof of Date of Birth (Birth Certificate / Std. X Certificate with DOB).
- Valid Photo Identify Proof such as PAN Card/ Passport/ Driving License / Aadhar Card/ Voter 's Card
- Mark sheets & Certificates for educational qualifications from Std. X onwards.
- Caste Certificate issued by Competent Authority in the prescribed format as stipulated by Government of India in case of SC / ST / OBC category candidates.
- The OBC caste certificate containing the Non-Creamy Layer clause should be valid as on the date of Interview, if called for. Name of the caste mentioned in certificate should tally with Central Government list / notification.
- Disability certificate in prescribed format issued by the Government Hospital or Medical board attached to Special employment Exchange for the Handicap in case of Persons with Disability Category.
- An Ex-Serviceman has to produce proof at the time of interview/ document verification. (if the candidate is in Ex-serviceman category).
- Certificate from the District Magistrate within whose jurisdiction she/he had ordinarily resided or any other authority designated in this behalf by the Govt. of Jammu & Kashmir to the effect that she/he had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 01.01.1980 – 31.12.1989.
- Permanent Resident Certificate (state subject certificate) for candidates belonging to J&K state issued by appropriate authority.
- Candidates belonging to Project Affected Families have to produce a certification issued by the concerned state authority that "Sh./Ms. _____" belongs to family affected by the Project(s) of CVPPPL.

- Candidates serving in Central / State Government / Public Sector Undertakings (including Nationalized Banks and Financial Institutions) are required to produce a - No Objection Certificate from their employer at the time of Interview. In case the application is not forwarded through proper channel, in the absence of above, their candidature will not be considered and travelling expenses, if any, otherwise admissible, will not be paid. The No Objection Certificate should be issued for appearing in Interview for selection of posts against the instant advertisement in CVPPPL.
- Any other relevant documents in support of eligibility.

Offer of Appointment

- On completion of the Interview, candidates shortlisted will be issued offer of appointment keeping in view the spirit of Govt. Guidelines on reservation policy and other guidelines issued by Govt. of India.
- In the event of two or more candidates having obtained the same score, merit order is decided as per date of birth (the candidate senior in age is placed before/ above the candidate junior in age).
- In case it is detected at any stage of the recruitment process that, the candidate does not satisfy the eligibility criteria his/her candidature/ chance in the process shall stand forfeited.
- In case the selected candidate (TO-Finance) leaves the Company during the period of four years, he/she shall have to deposit the bond amount stipulated above at Service Agreement Bond before leaving the Company.
- All appointments will be subject to the Rules and Regulations of the Company in-force from time to time.
- No person shall be eligible for appointment who had previously been dismissed or compulsorily retired from the service of a Company or from a Department of a State or the Central Government or from any Public Sector Undertaking.
- No person shall be eligible for appointment who has been convicted in a Court of law for any offence involving moral turpitude.
- Vacancies indicated may be increased/decreased or offer of appointment may be modified as per organizational requirements

How to Apply:

Candidates can apply online only from 11.00 AM on 05.07.2019 to Midnight on 25.07.2019 and no other mode of application will be accepted.

Pre-Requisites for Applying Online

Before applying online, candidates should—

- Scan and upload the recent passport size photograph (not more than 03 months old) ensuring that the size should not exceed (200 px X 230 px up to 50 KB) and signature ensuring that the size should not exceed (140 px X 60 px up to 20 KB).
- Scan and upload the required certificates/documents.
- Keep the necessary details/documents ready to make Online Payment of the requisite application fee.
- Have a valid e-mail ID and Mobile number, which should be kept active till the completion of this round of Recruitment Process. CVPPPL shall make all necessary communications like sending Admit Cards for the Examination etc. through the registered e-mail ID / SMS only.

Application Fee:

Male Candidates belonging to Unreserved (UR) and OBC categories shall be required to pay an online application fee as under:

Category	Amount (Rs.)
Unreserved (UR) / OBC	Rs. 500/-
SC / ST / PWD / Female candidates	Exempted

Applicable payment gateway charges for online payment facilitation shall be borne by respective candidate.

Note: Above non-refundable fee is required to be paid by respective categories of candidates through online payment gateway only. Payment made through any other mode like DD, Cheque, Postal Order will not be accepted.

Procedure for Applying Online

1. Eligible candidates have to apply only through the online application system of CVPPPL. To apply, visit the Career section of CVPPPL website www.cvppindia.com.
2. On clicking the “**Apply Online**” link, the application page will open. Candidates should go through the “**How to APPLY**” Tab on the top of the screen to acquaint themselves with the application procedure. Candidates will have to **Register** themselves and then **Login** to fill in the online application form.
3. Candidate must provide functional e-mail ID and two valid mobile nos. for registration, as they will be used for any communication during the recruitment process. The candidates should carefully fill in the details in the On-Line Application at the appropriate places very carefully. Candidate can reopen the saved application using registered e-mail ID and password to view application data but cannot edit the particulars, after final submission of application.
4. The application form is integrated with the payment gateway and the payment process can be completed by following instructions.
 - i) The payment can be made by using Debit Cards (Visa/MasterCard/Maestro), Credit Cards, Internet Banking, IMPS, Cash Cards/ Mobile Wallets by providing information as asked on the screen.
 - ii) On successful completion of the transaction, an e-receipt will be generated.
5. After successful payment of application fee, candidates have to click **NEXT** for **FINAL SUBMISSION**, subsequent to which, the application can be printed for future reference.

An application which is incomplete in any respect such as requisite documents not uploaded, unsuccessful fee payment, Signature / Photograph not uploaded or uploaded inappropriately, will not be considered as valid.

CVPPPL does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the CVPPPL.

Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and such applications would be rejected.

Any information submitted by an applicant in his/ her application shall be binding on the candidate personally and he/she shall be liable for prosecution/civil consequences in case the information/details furnished by

him/ her is found to be false at a later stage.

General Instructions:

1. Only Indian Nationals are eligible to apply.
2. Candidates belonging to J&K shall be given preference in adherence to promoter's agreement provided they meet all the requisite qualifying criteria." A minimum of 49% of Group A & B staff in company shall be permanent residents of J&K state subject to their suitability, availability and eligibility"
3. Candidates will have to invariably produce and submit the requisite documents such as valid call letter, a photocopy of photo-identity proof bearing the same name as it appears on the online submitted application form etc. before the Interview/ Document Verification as the case may be.
4. Before applying, the candidate should ensure that he/she fulfils the eligibility and other norms mentioned in this advertisement. Candidates are therefore advised to carefully read this advertisement and follow all the instructions given for submitting online application.
5. A Candidates' admission to the examination/ shortlisting for Interview/ Document Verification and/ subsequent process is strictly provisional. The mere fact that the admit card/ call letter(s) has been issued to the candidate does not imply that his/ her candidature has been finally cleared by CVPPPL. CVPPPL would be free to reject any application, at any stage of the process, cancel the candidature of the candidate in case it is detected at any stage that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s). If any of these shortcomings is/are detected after appointment in CVPPPL, his/her services are liable to be summarily terminated.
6. Decision in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, qualifications and other eligibility norms, the documents to be produced for the purpose of the conduct of interview/ Document Verification etc. and any other matter relating to written exam will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by CVPPPL in this behalf.
7. SC/ST candidates appearing for written test shall be reimbursed single to & fro 2nd AC sleeper Rail / bus return fare for executives in E-1 Grade and 2nd class sleeper rail/ Bus return fare for non-executives in S-1 grade by the shortest route between test center and mailing address given in the Registration Form. The reimbursement shall be subject to production of proof.
8. Any dispute arising out of this advertisement including the recruitment process shall be subject to the sole jurisdiction of the Courts situated at Jammu only.
9. Any canvassing or creating influence for undue advantage shall lead to disqualification from the process.
10. Any request for change of address, details mentioned in the online application form will not be entertained.
11. Any request for change of date, time and venue for Written examination and interview will not be entertained.
12. A candidate should ensure that the signatures appended by him/her in all the places viz. in his/her call letter, attendance sheet etc. and in all correspondence in future should be identical and there should be no variation of any kind.
13. A recent, recognizable photograph of size mentioned above should be uploaded by the candidate in the online application form and the candidate should ensure that copies of the same are retained for use at various stages of the process. Candidates are also advised not to change their appearance till the process is completed. Failure to produce the same photograph at various stages of the process or doubt about identity at any stage could lead to disqualification.

14. The possibility of occurrence of some problem in the administration of the examination cannot be ruled out completely which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify such problem, which may include movement of candidates, delay in test. Conduct of a re-exam is at the absolute discretion of CVPPPL. Candidates will not have any claim for a re-test. Candidates not willing to move or not willing to participate in the delayed process of test delivery shall be summarily rejected from the process.
15. Appointment of candidates is subject to his/her being declared medically fit, as per any other requirements and subject to service and conduct rules of the company.
16. CVPPPL reserves the right to change (cancel/ modify/ add) any of the criteria, method of selection and appointment etc.

Admit Card / Call Letters

The Centre, Venue address, post applied for, date and time for examination and Interview/Document Verification shall be intimated in the respective Admit card / Call letter which shall be required to be downloaded by the candidate from authorised CVPPPL website www.cvppindia.com. Intimation in this regard shall also be sent to the candidates via registered E-mail and/or SMS.

CVPPPL will not take responsibility for late receipt /non- receipt of any communication e-mailed to the candidate due to change in the e-mail address, technical fault or otherwise beyond the control of CVPPPL. Candidates are hence advised to regularly keep in touch with the authorised website www.cvppindia.com for details, updates and any information which may be posted for further guidance as well as to check their registered e-mail account from time to time during the recruitment process.

Announcement:

In case of any difficulty or query related to online application only, please contact through e-mail at application24x7helpdesk@gmail.com or refer FAQs.

Disclaimer: - Instances for providing incorrect information and/or process violation by a candidate detected at any stage of the selection, process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any of the common recruitment process in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective affect. Clarifications / decisions given / to be given by the Competent Authority, regarding process for recruitment shall be final and binding.

Jammu

Dated: